



United States Court of Appeals
for the Seventh Circuit

219 South Dearborn Street
Chicago, Illinois 60604
(312) 435-5850

BANKRUPTCY APPLICATION
Northern District of Illinois
Due Date: April 10, 2025

FREQUENTLY ASKED QUESTIONS

When is the application due?

The completed application, along with the mandatory waivers, supplemental questions, and any necessary additional attachments must be submitted through the online application website by April 10, 2025, at 11:59 P.M. CST.

May I submit a hard copy application or an application on a USB drive?

No, all material must be submitted through the online application website.

What is the file size limit for each attachment?

The file size limit for each attachment in the online database is 10 mb. If your attachment exceeds that file size, you must separate the attachment into two files.

Do you have a hard copy of all of the questions on the application?

Yes, a hard copy of all of the questions can be found on our [Vacancy Announcements](#) web page.

Can I start the online application process and finish it at a later time?

Yes, you can start and save your work on the online application website so that you can complete the application over a period of time.

Who can I contact for help with the online application website?

You may contact the application website's support line at 855-524-5627. Assistance is available Monday through Friday from 8:00 A.M. to 7:00 P.M. CST. For additional assistance, please contact the U.S. Court of Appeals for the Seventh Circuit's Circuit Executive, Sarah Schrup, at 312-435-5850.

Do I have to create a profile on the application website?

Yes, you must create a profile on the application website so that we can communicate with you throughout the application process.

Please clarify how to complete Supplemental Question #1.

Supplemental Question #1 is a mandatory attachment for each applicant.

Please clarify how to complete Supplemental Question #2.

Supplemental Question #2 is a mandatory attachment for each applicant.

What attachments must I submit?

You must attach the following documents in order to be considered for the position:

1. Applicant Certification
2. Authorization and Waiver Form
3. Supplemental Question #1
4. Supplemental Question #2
5. Any additional information that you were required to submit based on your responses to the questions.