

United States Court of Appeals

For the Seventh Circuit
219 South Dearborn Street, Room 2722
Chicago, Illinois 60604

General Order 22-003

ORDER Regarding Refund of Erroneous or Duplicate Payments

Pursuant to the *Guide to Judiciary Policy*, Volume 4, Chapter 6, § 650, the Court delegates the Clerk of Court limited authority to issue refunds upon written request by a party who has inadvertently made erroneous or duplicate payments online.

The Clerk may void an erroneous or duplicate online payment on the same date as the original transaction, prior to settlement of the charges. Any requests for corrections made after settlement will be processed as a refund. All approved refunds shall be processed through the electronic card system conditioned on the limitations of Pay.gov.

In the event that a particular attorney or law firm continues to make repeated mistakes when submitting fees and requesting refunds, the Clerk of Court may consider remedial action, such as requesting that the court issue an order to show cause why further requests for refunds should be considered.

FOR THE COURT:



Diane S. Sykes, Chief Judge

Dated at Chicago, Illinois, this 3rd day of August, 2022.