

**United States Court of Appeals
For the Seventh Circuit**



Pro Se Instructions for Preparing Docketing Statement

Circuit Rule 3(c) requires every appellant to file a docketing statement no later than seven days after the filing of a notice of appeal. These statements help the court determine whether it has jurisdiction over an appeal (in other words, the court must ensure that the appeal is one that this court is authorized to decide). The information that is required is found in Circuit Rules 3(c) and 28(a). You should attempt to include the following information in your docketing statement:

- The basis for the district court’s jurisdiction (whether it is a case that depends on federal law—i.e., does it raise a “federal question”—or a case between citizens of different states with more than \$75,000 at stake—i.e., a diversity case). If it is a federal question case, you must identify the specific federal statute or constitutional provision involved in the case;

- The basis for this court’s jurisdiction, including:
 - √ the date of entry of the judgment or order being challenged,
 - √ if a motion for new trial or a motion to reconsider the judgment was filed, the date it was filed and the date it was resolved,
 - √ the date the notice of appeal was filed in the district court, the date any motion to extend the time to appeal was filed, and whether an extension was granted,
 - √ whether any party in the district court litigation has claims that are still pending, and
 - √ if the appeal is from a magistrate judge’s decision, the date that all parties consented to proceed before the magistrate judge;

- The name and case numbers of any appeals or district court cases related to this appeal;

- Any previous case where the appellant has been designated as having “three strikes,” defined in 28 U.S.C. § 1915(g) as having had three or more cases or appeals dismissed as frivolous, malicious, or for failure to state a claim upon which relief may be granted;

- If the appeal is a collateral attack on a criminal conviction, the statement should include the prisoner's current place of confinement or, if released, the nature of any on-going custody (such as supervised release) and the name of the custodian.