

## CHECKLIST: EXTERN

### **REQUIRED FOR EMPLOYMENT:**

- **AO 196A** – Acknowledgement of Gratuitous Services and Waiver
- **AO 78A** – United States Court Appointment Form (Oath)
- **I-9** – Employment Eligibility Verification
  
- Background Investigation Required Information Form

### **ADDITIONAL REQUIREMENTS:**

- Review and signature of policies: [http://www.circ7.dcn/pers/HR\\_policies.htm](http://www.circ7.dcn/pers/HR_policies.htm)