

**In the JUDICIAL COUNCIL of the
SEVENTH JUDICIAL CIRCUIT of the UNITED STATES**

IT Security Policy for Interns and Externs

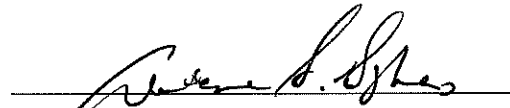
Under the authority provided in 28 U.S.C. § 332(d)(1), the Judicial Council adopts this policy governing Information Technology (IT) security for interns and externs in the courts and court units within the circuit:

1. No intern or extern may receive JENIE credentials or be permitted to access any nonpublic IT network and/or system of any court or court unit within the circuit unless the Judicial Council grants an exception.
2. To obtain an exception to this policy, a court or court unit shall submit a written request to the Circuit Executive and the circuit's IT Security Officer explaining the reason for the request and providing a detailed plan to protect the security and confidentiality of the judiciary's IT networks, systems, and electronically stored data.
3. The circuit's IT Security Officer and the Circuit Executive will review all exception requests and will notify the requester in writing if the exception is approved, approved with conditions or limitations, or denied.
4. Participants in the Administrative Office's Model Intern Diversity Pilot Program who receive IT security training are exempt from this policy.

Adopted by the Judicial Council on May 10, 2022.

Entered: _____

May 17, 2022



Diane S. Sykes, Chief Judge