



UNITED STATES COURT OF APPEALS FOR THE SEVENTH CIRCUIT

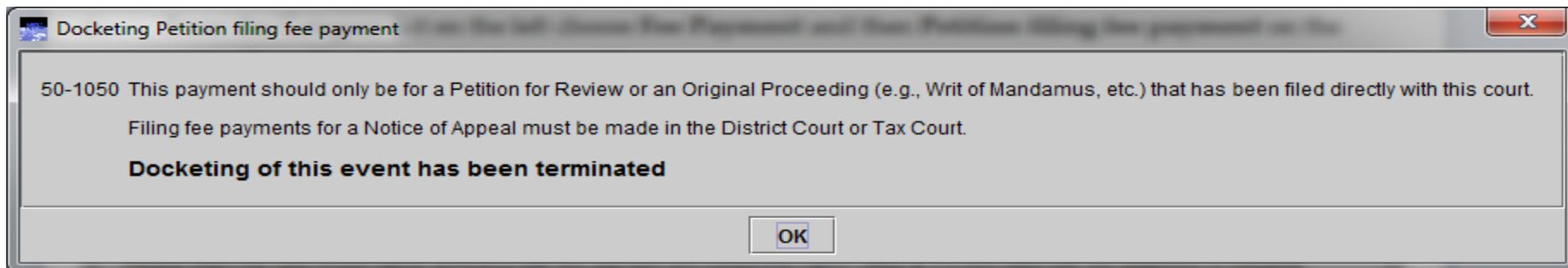
# Electronic Payment of the Filing Fee

The filing fee for a petition for review or other originating petition, such as a petition for writ of mandamus or prohibition, may be paid online after the case has been docketed.

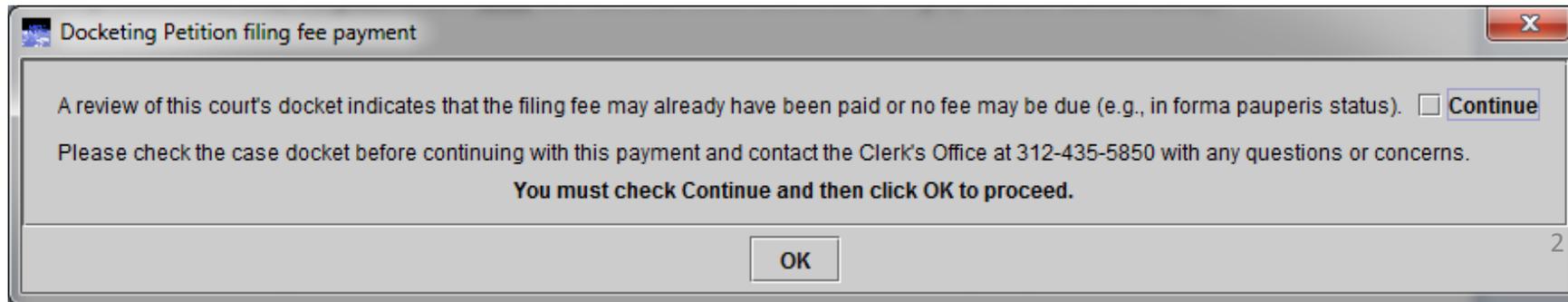
## To pay the fee electronically:

- Turn off pop-up blockers in your browser.
- Log into ECF on the 7th Circuit's website under **ECF INFO-->ECF Document Filing System**.
- Select **Filing-->File a Document** from the main menu on the Startup Page and enter the case number.
- From the Category list on the left choose **Fee Payment** and then **Petition filing fee payment** on the right. Then Continue at the bottom of the screen.

If you try to pay the filing fee in a case that is not a petition for review or original petition, you will receive the following error message and the system will not allow you to proceed.



You may receive the following message if the fee has already been resolved in this case. You should contact the Clerk's Office with any questions. To proceed with the fee payment, click the **Continue** box then **OK**.



- Click the **Pay Now** button and you will be taken to Pay.gov. A new browser window or tab will open for the payment information. Remember, you must return to the ECF screen reflected below to complete your docket entry once you have completed the payment in Pay.gov.

Filing Petition filing fee payment

Filing Reports Utilities Logout

Case 50-2040 A. Jones v. Eric H. Holder, Jr.

**NOTE**

This payment should only be for a Petition for Review or an Original Petition (e.g., Writ of Mandamus, etc.) that has been filed directly with this court. Filing fee payments for a Notice of Appeal must be made in the District Court or Tax Court.

If you have any questions, please contact the Clerk's Office at 312-435-5850 before making any payments.

**You must turn off pop-up blocker in your browser as a new window or browser tab will open when the payment is processing.**

**When you click 'Pay Now' you will be taken to Pay.gov for payment processing and then brought back to this filing screen to complete your entry on the case docket.**

**Fee**

Fee Amount: \$500.00

**Pay Now**

**NOTE**

Once you return to this screen after completing your Pay.gov payment,

**DO NOT click the BACK button.**

You must click the Continue button to commit this entry to the court's docket.

**Continue Back Cancel**

CMI/ECF Appellate

- To pay the fee directly from your bank account, complete all necessary fields under **Pay Via Bank Account** and then click **Continue with ACH Payment**. (Please remember to fill in the Appellate Case number field) Or scroll down past this section to **Pay Via Plastic Card**.

## System Message

- The system has populated the Payment Date with the next available payment date.

## Online Payment

[Return to your originating application](#)

### Step 1: Enter Payment Information

1 | 2 | 3

#### Pay Via Bank Account (ACH) [About ACH Debit](#)

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$500.00

Account Type:  \*

Routing Number:  \*

Account Number:  \*

Confirm Account Number:  \*

Check Number:

Routing Number      Account Number      Check Number

⑆026946783⑆ 9243767390 1234

Payment Date: 03/03/2015

Attorney Name:  \*

Contact Telephone Number:  \*

Person Completing Transaction:  \*

Appellate Case Number - if applicable:

Select the "Continue with ACH Payment" button to continue to the next step in the ACH Debit Payment Process.

- To pay the fee with a plastic card, complete all necessary fields then click **Continue with Plastic Card Payment**. (Please remember to fill in the Appellate Case number field.)

**Pay Via Plastic Card (PC) (ex: American Express, Discover, Mastercard, VISA)**

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$500.00

Billing Address:  \*

Billing Address 2:

City:

State / Province:

Zip / Postal Code:

Country:  \*

Card Type:  \* 

Card Number:  \* (Card number value should not contain spaces or dashes)

Security Code:  \* [Help finding your security code](#)

Expiration Date:  \* /  \*

Attorney Name:  \*

Contact Telephone Number:  \*

Person Completing Transaction:  \*

Appellate Case Number - if applicable:

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.

**Note:** Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

- Review all payment information and complete the Email Address section to receive email confirmation after the payment has been processed.
- Review the Authorization & Disclosure section and select the checkbox with the red asterisk\*.
- Click the **Submit Payment** button only once. You MUST wait for Pay.gov to process your payment. Do not click the button again and do not click the back button in your browser.

**Online Payment** [Return to your originating application](#)

**Step 2: Authorize Payment** 1 | 2

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**Payment Summary** [Edit this information](#)

<p>Account Holder Name: Test Filer            Payment Amount: \$500.00            Account Type: Personal Checking            Routing Number: 071921891            Account Number: *****7390            Check Number: 1234</p>	<p>Payment Date: 03/03/2015            Attorney Name: Test Filer            Contact Telephone Number: 312-555-5555            Person Completing Transaction: Test Filer            Appellate Case Number - if applicable: 15-7777</p>
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**Email Confirmation Receipt**

To have a confirmation sent to you upon completion of this transaction, provide an email address and confirmation below.

Email Address:

Confirm Email Address:

CC:  Separate multiple email addresses with a comma

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**Authorization and Disclosure**

**Required fields are indicated with a red asterisk \***

I agree to the authorization and disclosure language.  \*

Authorization and Disclosure--Consumers and Businesses

The debit transaction(s) to which you are agreeing are handled on behalf of Federal agencies by "Pay.gov," which consists of services offered by the U.S. Treasury Department's Bureau of the Fiscal Service. As used in this document, "we" or "us" refers to the Bureau of the Fiscal Service and its agents and contractors operating Pay.gov. "You" refers to the end-user reading this document and agreeing to it prior to engaging in a debit transaction.

I. Consumers

A. Authorization

You acknowledge that you have read and understand the consumer disclosure language and authorize the Federal Reserve Bank of Cleveland to debit the named financial institution account. This authorization is to remain in full force and effect until we have received notification of its termination in such time and in such manner as to afford Pay.gov a reasonable opportunity to act on it, or unless otherwise terminated for any reason by Pay.gov.

B. Disclosure

[View Authorization and Disclosure in a separate window.](#)

Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.

**Note:** Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

- Once your payment has been processed, you may print your receipt.
- You **MUST** then click **Return to CM/ECF** to complete your transaction on the court's docket.

Your payment has been completed. Click [here](#) to print this receipt.

Transaction ID: 07-33872-952

Payment Date: 03/01/2015

Amount: \$500.00

Fee Type: Petition for Review

**Click the *Return to CM/ECF* button below. You must review the final docket text and complete your transaction.**

Return to CM/ECF

**Note:** The **Return to CM/ECF** button may not return you directly to the correct screen. The correct CM/ECF screen shown on the next page, may be behind the current screen. If that happens, you will need to minimize the screens on your computer until you find the correct screen.

- With the payment having been processed, click **Continue** to commit the entry to the docket.
- **DO NOT** click the Back Button.

The screenshot shows a web browser window with the title "Filing Test Fee". The browser's address bar and menu bar are visible. The main content area has a light blue background and contains the following text:

**Case 50-2040 A. Jones v. Eric H. Holder, Jr.**

**NOTE**

This payment should only be for a Petition for Review or an Original Petition (e.g., Writ of Mandamus, etc.) that has been filed directly with this court. Filing fee payments for a Notice of Appeal must be made in the District Court or Tax Court.

If you have any questions, please contact the Clerk's Office at 312-435-5850 before making any payments.

**You must turn off pop-up blocker in your browser as a new window or browser tab will open when the payment is processing.**

**When you click 'Pay Now' you will be taken to Pay.gov for payment processing and then brought back to this filing screen to complete your entry on the case docket.**

**Fee**

Fee Amount: \$1.00

**NOTE**

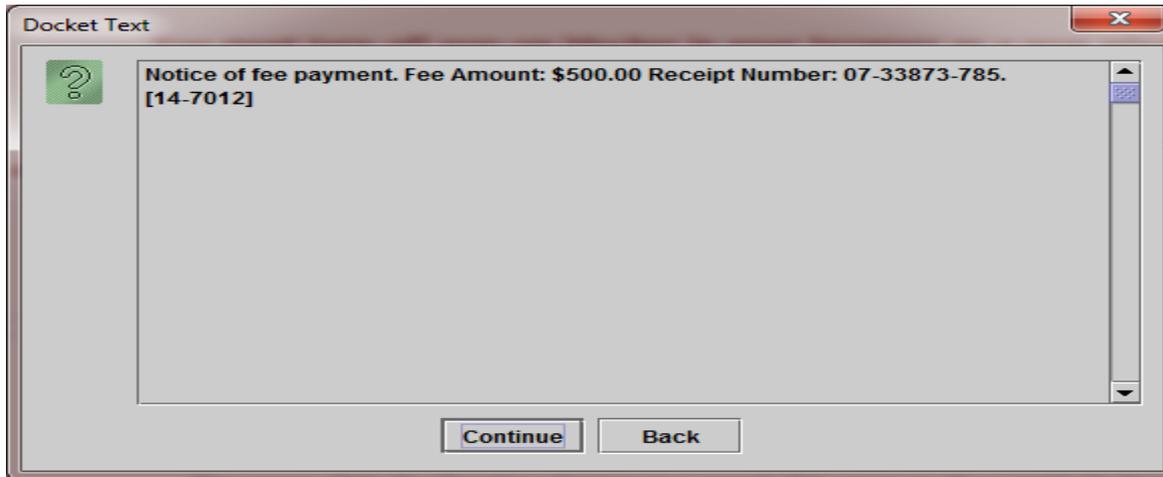
Once you return to this screen after completing your Pay.gov payment,

**DO NOT click the BACK button.**

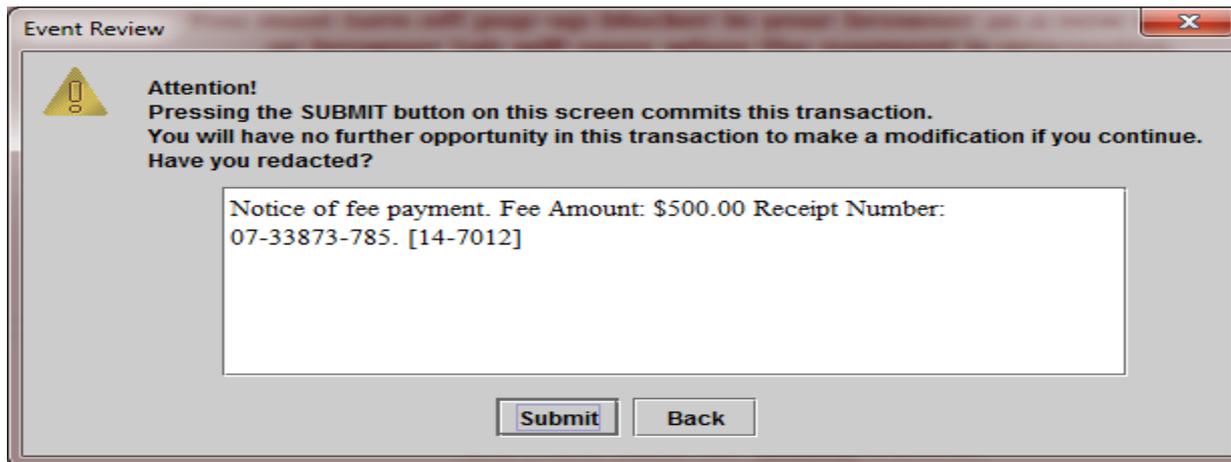
You must click the Continue button to commit this entry to the court's docket.

On the left side of the page, there is a vertical navigation menu with the text "CM/ECF Appellate".

- Click **Continue** in the Docket Text box.



- Click **Submit** in the Event Review box and now your payment has been entered on the court's docket



- For any questions, please contact the Clerk's Office at 312-435-5850.