



## A NEW BRIEF UPLOAD SYSTEM FOR APPELLATE COUNSEL

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Beginning April 1, 2010, the Clerk's Office will accept electronic briefs via our Case Management/Electronic Case Filing system (CM/ECF) rather than using the current brief upload system on our website.

Until the implementation of Electronic Case Filing later this year, the paper brief remains the official record of the court. This new way to submit electronic copies does not currently affect brief filing requirements in any way.

This new upload system is offered as a precursor to compulsory e-filing and the background work necessary for submitting briefs in this manner will prepare you for the eventuality of full electronic filing. Electronic submission of briefs and other documents will be mandatory when the court implements Electronic Case Filing.

Counsel who provide electronic copies for the court on diskette or CD will be asked to register for CM/ECF and submit future electronic versions through the preferred method of CM/ECF upload.

What you must remember:

1. The due date for your brief remains the date you deliver paper copies to the court and is NOT affected by the submission date of the electronic version.
2. This submission method currently does NOT affect any requirements of service incumbent upon you as counsel.
3. To use this service, you must have a PACER account and must be a registered filer with the CM/ECF system in the Seventh Circuit. Logins and passwords for the earlier brief upload system will no longer function.

To register for a PACER account visit:

<http://pacer.psc.uscourts.gov>

To register for a filing account visit:

<https://pacer.psc.uscourts.gov/psco/cgi-bin/cmecf/ea-regform.pl>